

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
ORGANIZATIONAL MEETING MINUTES
OF JANUARY 13, 2025-6:30 P.M.**

The Elizabeth Township Board of Trustees held an Organizational Meeting on January 13, 2025 at 5710 E. Walnut Grove Road, Troy, Ohio at 6:30 p.m.

Randy Mott, President, called the meeting to order. The Fiscal Officer called the roll and the following members were present:

President	Randy Mott
Vice Pres.	Greg D. Dilts
Trustee	John R. Ryman
Fiscal Officer	Mary Ann Mumford

The following order of business was established:

- ITEM # 1 Organization of the Board of Trustees for 2025
- ITEM # 2 Recording of Zoning Board Members and Expiration Dates
- ITEM # 3 Adopt Zoning Board Compensation for 2025
- ITEM # 4 Schedule Dates of 2025 Meetings
- ITEM # 5 Road Assignments for 2025-Authorization to maintain roads through Force Account
- ITEM # 6 Authorize Expenditures for Fiscal Officer and Trustees to attend Workshops-Mileage Reimbursement
- ITEM # 7 Authorize Fiscal Officer to make payments for Fire services for 2025 at contracted amounts
- ITEM # 8 Authorize the issuance of 2025 Blanket Certificates and Purchase Orders
- ITEM # 9 Authorize the investment of money certificates, CD's and other Investments of money certificates and Treasury Notes, Bonds, and other to generate additional revenue in the township
- ITEM # 10 Adoption of Cemeteries
- ITEM # 11 Compliance of Sunshine Law and Non-Discrimination, handicapped, and elderly
- ITEM # 12 Any other business to be transacted
- ITEM # 13 Adjournment

ITEM # 1 A Motion by Greg D. Dilts, Seconded by Randy Mott, to move John R. Ryman to President. Vote: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. A Motion by John R. Ryman, Seconded by Greg D. Dilts to move Randy Mott to Vice President. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. A Motion by John R. Ryman, Seconded by Randy Mott to leave Greg D. Dilts to trustee, and keeping previous Committee Assignments as Randy Mott-Equipment & Cemeteries, John R. Ryman-Buildings & Personnel, Greg D. Dilts-Roads. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 2 A Motion by Randy Mott, Seconded by John R. Ryman to approve the following Zoning Boards and term expiration dates:
Nancy Sparks, Secretary, for both Appeals and Commission Boards, expiration-not applicable,
Elizabeth Township Board of Appeals:
Jay Benham-expiration 12/31/2027
James Sutherly-expiration 12/31/2025
Robert Quinton-expiration 12/31/2026
James Brumbaugh-expiration 12/31/2028
Dan Miller-expiration 12/31/2029
Elizabeth Township Commission Board
Jeremy Paulus-expiration 12/31/2029
Tom Wallace-expiration 12/31/2025
William Hamiel-expiration 12/31/2026
John Fulton-expiration 12/31/2027
Wilbert Hershberger-expiration 12/31/2028

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 13, 2025
CONTINUED:**

VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 3 A Motion by Randy Mott, Seconded by John R. Ryman to approve zoning compensation at \$50.00 per member, per meeting attended, and \$150.00 per meeting attended for the Zoning Secretary. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 4 A Motion by Greg D. Dilts Seconded by John R. Ryman to hold township meetings on the First and Third Wednesdays of the month, beginning at 7:00 p.m. Work Shop Meetings to be held on an as needed basis. Meetings to be held at the Township Building 5710 E. Walnut Grove Road, Troy, Ohio 45373. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 5 A Motion by Randy Mott, Seconded by Greg D. Dilts, to approve the roads as presented and authorize to maintain roads through the Force Account.

Roads:

Mill Road	.78 miles	Rudy Road	2.58 miles
Widener Road	1.40 miles	Benham Road	.36 miles
		Gearhart Road	.98 miles
		Shaggy Bark Road	.31 miles
		Hickory Hollow Road	.30 miles
		Cedar Cove Road	.31 miles
		E. ½ Sayers Road	.47 miles
		Hufford Road	2.99 miles
		McCandliss Road	1.28 miles
		Weddle Road	1.02 miles

Haven View Plat

Marshall Road .16 miles
Lehman Road .16 miles
Sanders Road .21 miles
Adams Road .15 miles

Alcony

Hart Street .17 miles
Cramer Street .36 miles

VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman President, declared the Motion carried.

ITEM # 6 A Motion by Randy Mott, Seconded by Greg D. Dilts, to approve mileage reimbursement at a rate to follow the IRS Mandates. The mileage reimbursement policy can be viewed in the Elizabeth Township Policy Manual in detail. The current mileage reimbursement rate for mileage compensation is \$.70 cents per mile as of January 1, 2025. This rate may change as set in the IRS Mandates, this Motion includes allowing Trustees and the Fiscal Officer to attend workshops that may further their development to perform their jobs with expenses reimbursed following the IRS Mandate allowances. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 7 A Motion by John R. Ryman, Seconded by Greg D. Dilts to authorize the Fiscal Officer to make payments for Fire Services per contracted amounts. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the issuance of Blanket Certificates and Purchase Orders for expenditures. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 9 A Motion by Randy Mott, Seconded by John R. Ryman, to allow the trustees to Authorize the investment of money certificates, CD's and other Investments of money certificates and Treasury Notes, bonds, and other to generate additional revenue in the township. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. The Star SMA account was discussed. The account has not proven to produce at the return rates, as presented when opening the account. A Motion by John R. Ryman, Seconded by Randy Mott to allow Mary Ann to authorize non-renewal of any maturing funds through Star SMA and have the funds transfer over to the Usbank Investment Account. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 10 A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the Cemeteries as follows:

Dist. 1 Davis Cemetery (on Widener Road) & Davy Cemetery (on Rudy Road)

Dist. 2 Kyle Cemetery (on Tipp-Elizabeth Road) and Mann Cemetery (on Tipp Elizabeth Road)

Dist. 3 Hart Cemetery (on Walnut Grove Road) and McKendree (on Dayton-Brandt Road)

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 13, 2025
CONTINUED:**

VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 11 A Motion by Randy Mott, Seconded by Greg D. Dilts, that all meetings of the Elizabeth Township Board of Trustees be held in compliance with Section 121-122 of the Ohio Revised Code of the Sunshine Law and Non-Discrimination, handicapped, and elderly guidelines for the State of Ohio. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 12 There was no other business to be transacted

ITEM # 13 With no further business to be conducted a Motion by Greg D. Dilts, Seconded by John R. Ryman, to adjourn. The meeting adjourned at 6:44 p.m.

APPROVED: FEBRUARY 5, 2025

John R. Ryman, President

Randy Mott, Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer